

FORM A: BID
(See B8)

1. Contract Title SUPPLY AND INSTALLATION OF FIBERGLASS SERVICE BODIES

2. Bidder

Name of Bidder

Usual Business Name of Bidder as it appears on Invoice (if different from above)

Street

City

Province

Postal Code

(Mailing address if different)

Email Address of Bidder

Facsimile Number

Street or P.O. Box

City

Province

Postal Code

(Choose one)

GST Registration Number (if applicable)

The Bidder is:

a sole proprietor

a partnership

a corporation

carrying on business under the above name.

3. Contact Person

The Bidder hereby authorizes the following contact person to represent the Bidder for purposes of the Bid.

Contact Person

Title

Telephone Number

Facsimile Number

Email Address

4. Definitions

All capitalized terms used in the Contract shall have the meanings ascribed to them in the General Conditions and D3.

5. Offer The Bidder hereby offers to perform the Work in accordance with the Contract for the price(s), in Canadian funds, set out on Form B: Prices, appended hereto.

6. Commencement of the Work The Bidder agrees that no Work shall commence until he/she is in receipt of a notice of award from the Award Authority authorizing the commencement of the Work.

7. Contract The Bidder agrees that the Bid Opportunity in its entirety shall be deemed to be incorporated in and to form a part of this offer notwithstanding that not all parts thereof are necessarily attached to or accompany this Bid.

8. Addenda The Bidder certifies that the following addenda have been received and agrees that they shall be deemed to form a part of the Contract:

No.	_____	Dated	_____
	_____		_____
	_____		_____

9. Time This offer shall be open for acceptance, binding and irrevocable for a period of sixty (60) Calendar Days following the Submission Deadline.

10. Signatures The Bidder or the Bidder's authorized official or officials have signed this _____ day of _____, 20____.

Signature of Bidder or
Bidder's Authorized Official or Officials

(Print here name and official capacity of individual whose signature appears above)

(Print here name and official capacity of individual whose signature appears above)

FORM B: PRICES
(See B9)

SUPPLY AND INSTALLATION OF FIBERGLASS SERVICE BODIES

UNIT PRICES

ITEM NO.	DESCRIPTION	SPEC. REF.	UNIT	QUANTITY	UNIT PRICE
1.	Fiberglass Service Body	13075	Each	2	

Name of Bidder

FORM N: DETAILED SPECIFICATIONS 13075

SUPPLY AND INSTALLATION OF FIBERGLASS SERVICE BODIES

1.0 DESCRIPTION OF EQUIPMENT

- 1.1 These specifications describe the supply and installation of **fiberglass service bodies** and other equipment and features as specified herein.
- 1.2 The **fiberglass service bodies** shall be a new, 2014 model year or newer.
- 1.3 The **fiberglass service bodies** and all other items/components shall be the manufacturer's latest model. The equipment shall be furnished complete and ready for operation. Any parts or accessories not specifically mentioned, but which are required to complete and place the equipment and associated attachments in successful operation shall be furnished as though specifically mentioned in these specifications. The equipment and associated attachments, and all parts thereof, shall conform in strength and quality of material and workmanship, to the best standards and engineering practice of the industry.

2.0 OTHER SPECIFICATIONS AND STANDARDS

- 2.1 All applicable SAE standards form an integral part of these specifications and shall have precedence in any conflict concerning minimum acceptable standards.

- 2.2 The **fiberglass service bodies** shall comply with the applicable regulations:

Highway Traffic Act = <http://web2.gov.mb.ca/laws/statutes/ccsm/h060e.pHP>

Manitoba Motor Vehicle Act = <http://www.tc.gc.ca/acts-regulations/GENERAL/M/mvsa/menu.htm>

Canadian Motor Vehicle Safety Standards, CMVSS = <http://www.gnb.ca/0062/regs/83-163.htm>

Transport Canada = <http://laws.justice.gc.ca/en/notice/index.html?redirect=%2Fen%2FM-10.01%2F250448.html>

National Safety Mark, NSM = <http://www.tc.gc.ca/actsregulations/GENERAL/M/mvsa/regulations/mvsrg/001/mvsr3-5.html>

City of Winnipeg Lighting Standard
<http://winnipeg.ca/matmgt/pdfs/PublicWorksEquipLightingVisibility.pdf>

Manitoba/Winnipeg Safety and Health Act, Parts 12, 22 =
<http://web2.gov.mb.ca/laws/statutes/ccsm/w210e.pHP> and <http://www.gov.mb.ca/labour/safety/>

Canadian Standards Association, CSA = <http://www.csa.ca/about/Default.asp?language=english>

Under Writers of Canada, U/L = <http://www.ulc.ca/>

Society of Automotive Engineers, SAE =
http://en.wikipedia.org/wiki/Society_of_Automotive_Engineers

- 2.3 It will be the responsibility of the Bidder to inform the City of any deficiencies in these specifications, for under this Contract the Contractor shall be held responsible for the design, performance, reliability and satisfactory operational function of the units.

3.0 PERFORMANCE

3.1 The service body and deck shall be capable of consistent top performance for hauling varying payloads during the summer and winter environments which are normal to the City of Winnipeg.

4.0 SERVICE FACILITY

4.1 For the purpose of warranty repairs, the Bidder shall have an authorized service facility located within 10 km of the boundaries of the City of Winnipeg. The facility, or a portion thereof, shall be dedicated to the service and maintenance of the type equipment being offered. Bidders shall provide a description of the service facility including, but not limited to, number of qualified service staff, years of service experience, and general service capabilities within three (3) Business Days upon request of the Contract Administrator.

5.0 REFERENCES

5.1 Provide five (5) Canadian references where this equipment is used in a working environment where climatic conditions are similar to the City of Winnipeg

6.0 INSTRUCTIONS FOR COMPLETION OF SPECIFICATIONS

6.1 Each bid will be evaluated based on adherence to all terms, conditions and requirements outlined in the Bid Opportunity package.

6.2 All items in these specifications must be answered indicating compliance or non-compliance. BIDDERS SHALL STATE "YES" FOR COMPLIANCE OR STATE DEVIATION, or give reply where requested to do so. Deviations shall be clearly stated and fully detailed. Alternatives will be considered subject to evaluation.

6.3 EACH BIDDER IS REQUIRED TO FILL IN EVERY BLANK. FAILURE TO DO SO MAY BE USED AS A BASIS FOR REJECTION OF BID.

7.0 PERFORMANCE RELIABILITY

7.1 The responsibility for the design of the service bodies and associated, its performance and reliability shall rest upon the Contractor.

7.2 The term "repeated failures" as used herein is defined to mean that the same component, subassembly, or assembly develops repeated defects, breakdowns and/or malfunctions rendering the vehicle inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, subassembly, or assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedule.

7.3 Where the service bodies and associated develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance.

7.4 The equipment shall be capable of consistent top performance in City of Winnipeg Environment. Note: The City of Winnipeg has four seasons with ambient temperatures ranging from approximately 90°F (32°C) to -40°F (-40°C).

8.0 FUEL

8.1 Where applicable, all equipment must be fully fuelled upon delivery (no exceptions).

9.0 QUALIFICATIONS OF MANUFACTURER & CONTRACTOR

9.1 The manufacturer of the service bodies and associated shall have demonstrated experience manufacturing service bodies and associated.

9.2 The manufacturer shall have in effect a documented quality control program ensuring that the quality of materials and workmanship, including welding, conforms to the best standards and engineering practice of the industry.

10.0 NATIONAL SAFETY MARK- (IF APPLICABLE)

10.1 In Canada, modification to new vehicles can only be done at facilities that are recognized by Transport Canada. All of these facilities must have a National Safety Mark from Transport Canada. Transport Canada National Safety Mark is a label that indicates that the modifications are compliant with all current Canadian Motor Vehicle Safety Standards (CMVSS)

STATE (NSM) #. _____

11.0 MANITOBA SAFETY INSPECTION- (IF APPLICABLE)

11.1 The vehicle shall be complete with a current Manitoba Safety Sticker affixed to the driver's side vent window.

12.0 FIBREGLASS SERVICE BODY

12.1 State make and model being bid: _____

12.2 Construction – service body sidepacks, compartments and doors shall be constructed of high impact resistant fibreglass. _____

12.3 Compartment layout, general – one (1) front vertical compartment, one (1) horizontal compartment over the wheelwell and one (1) rear vertical compartment, each side of body. Left (driver's) side of body to have one (1) rear hot stick door. _____

12.4 For the purpose of these specifications:

- L – Length along or parallel to chassis longitudinal axis.
- H – Height, vertical.
- D – Depth on horizontal plane across vehicle.

12.5 General dimensions:

12.5.1 Body height – nominal 42 in. _____

12.5.2 Body length – nominal 108 in. _____

12.5.3 Body width – nominal 84 in. _____

12.6 Compartment layout, left (street) side:

12.6.1 Front vertical compartment – 37"L x 42"H x 15"D approx. c/w three (3) height adjustable shelves. _____

- 12.6.2 Horizontal compartment – 40"L x 22"H x 15"D approx., open configuration. _____
- 12.6.3 Rear vertical compartment – 31"L x 42"H x 15"D approx., c/w dual swivel material hooks on left, right and rear walls. _____
- 12.7 **Compartment layout, right (curb) side:**
- 12.7.1 Front vertical compartment – 37"L x 42"H x 15"D approx., c/w three (3) height adjustable shelves. _____
- 12.7.2 Horizontal compartment – 40"L x 22"H x 15"D approx., with one (1) pullout drawer c/w six (6) dividers. Approx. 5 in. space shall be provided at the bottom for additional tools. _____
- 12.7.3 Rear vertical compartment – 31"L x 42"H x 15"D approx., c/w dual swivel material hooks on left, right and rear walls. _____
- 12.8 All compartments shall have flow-through ventilation. _____
- 12.9 Compartment floor reinforcement – all vertical compartments shall be lined with a $\frac{3}{16}$ in. aluminum plate covered with rubber matting. _____
- 12.10 Door latches – flush mounted with locks for all compartment doors. All locks shall be keyed alike. _____
- 12.11 Compartment door handles – Tri-Mark or equivalent chrome plated or stainless steel paddle style handles. _____
- 12.12 Door hinges and latches – chromed or stainless steel with adjustable striker plates. _____
- 12.13 All compartment door openings shall be sealed using automotive, bulb type, rubber gaskets. _____
- 12.14 Door hold-open devices – rigid type door springs on front and rear vertical compartments, detachable cables on horizontal compartments. _____
- 12.15 Rubber bumpers – installed on the body below the horizontal compartments to prevent contact between the compartment door and the body, two (2) bumpers per door. _____
- 12.16 Wheelwell area shall incorporate a fiberglass or rubber fender flare. _____
- 12.17 Drip moulding – installed along the full length of the body above the door openings or shall be equipped with drip contour as part of the door opening design. _____
- 12.18 Mudflaps – no name, fabric reinforced, black rubber mudflaps installed aft of rear tires. _____
- 13.0 **MAIN DECK ASSEMBLY**
- 13.1 Deck – $\frac{3}{16}$ in. smooth steel. _____

- 13.2 Deck width – 54 in. approx. between fibreglass side packs. _____
- 13.3 Deck sides – 1/8 in. aluminum checkerplate, extended full height up sides of fiberglass side packs. _____
- 13.4 Tie down eyes – four (4) heavy duty tie-down eyes required on inside of body, two front, two rear, exact locations to be determined at time of installation. _____
- 13.5 Front headboard – 3/16 in. smooth or checkerplate aluminum construction, full height to top of cab c/w open mesh aluminum for rear window visibility. _____
- 13.6 Kickplate, rear of body – 3/16 in. aluminum checkerplate, full width below deck floor level. _____
- 13.7 Kickplate, front – 3/16 in. aluminum checkerplate to protect lower front area of body protruding past chassis cab, each side, min. 8 in. kickplate height. _____
- 13.8 Deck sides and kickplates caulked along edges using elastomeric sealant. _____
- 13.9 Surface mounted rope rings – four (4) required, heavy duty, one on each corner of deck, flush mounted. _____
- 13.10 Tailboard – removable, 6 in. high black polyboard. _____
- 14.0 REAR BUMPER AND HITCH**
- 14.1 Rear bumper – heavy duty step type bumper, tubular steel construction, 12 in. steel grip strut surface or equivalent, and a recess for a pintle hitch mount, 18 in. step height from ground approx. Exact height to be determined at time of installation. _____
- 14.2 Auxiliary steps – required between deck surface and step bumper, approx. 6" wide x 12" long with expanded metal surface, one (1) each side of hitch. _____
- 14.3 Dock bumpers – two (2) rear rubber dock bumpers, mounted on rear bumper. _____
- 14.4 Combination hitch – Premier 150 w/2 in. ball. Exact mounting height to be determined at time of installation. _____
- 14.4.1 Hitch reinforcement – "A" frame hitch reinforcement, 3" x 3" x 1/4" angle iron, welded to back of bumper and bolted to chassis frame web or equivalent Class IV hitch reinforcement. _____
- 14.5 Lunette eyes for trailer safety chains – two (2) Buyers Products B56731. _____
- 15.0 ELECTRICAL AND LIGHTING**
- 15.1 All lighting to conform to C.M.V.S.S. and Manitoba Highway Traffic Act. _____
- 15.2 Supplier installed lighting and lighting equipment shall be Truck-Lite (except where otherwise noted) and shall include the following components:

- 15.2.1 Combination turn/stop and taillights – P/N 44302R, flush mounted, one (1) per side with 40700 mounting grommets, flash rate 70-90 fpm, mounted in rear of body at maximum practicable height. _____
- 15.2.2 Back-up lights – P/N 44206C, flush mounted in rear of body, one (1) per side with 40700 mounting grommets. _____
- 15.2.3 Light cluster – three (3) only P/N 10250R with P/N 10700 mounting grommets, or 3-lamp ID assembly P/N 33740R, located to be protected from damage. _____
- 15.2.4 Clearance lamps – P/N 10250R and 10250Y with P/N 10700 mounting grommets or 33250R and 33250Y with P/N 33700 grommets. _____
- 15.3 No clearance light shall protrude beyond the service body. _____
- 15.4 Licence plate lamp – P/N 15040, complete with licence plate bracket. _____
- 15.5 Harnesses – Truck-Lite 50 Series Harness system or factory OEM harness system, properly routed and secured. _____
- 15.5.1 All harnesses shall be internally grounded, no exceptions. _____
- 15.6 Back-up alarm – STAR model 99901, mounted between frame rails at rear of truck, located to be protected from damage and road spray. _____
- 15.7 Junction box – P/N 50400, complete with necessary compression fittings, required for all vehicle lighting harness connections, located inside rear of truck frame, readily accessible. _____
- 15.8 All plug-in connectors shall be coated with Truck-Lite NYK compound prior to assembly. _____
- 15.9 Compartment lights – LED continuous “rope” style lighting in all service body compartments, properly secured to prevent damage, wired through chassis manufacturer’s OEM dash mounted switch labelled “Bin Lights”. _____
- 15.10 Mini light bars – two (2) Whelen R2LPPA light bars, front-left and front-right side mounted, 360° visibility, exact mounting location to be determined at time of installation. _____
- 15.11 Strobe lights – two (2) Whelen P/N 5GA00FAR lights, located at rear of body, rear facing. Exact mounting location to be determined at pre-production meeting. _____
- 15.11.1 Mini light bar and strobe lights shall be wired through the ignition, wired through a single OEM dash mounted switch, labelled “Beacon”. _____
- 15.12 Traffic Advisor – SWS 58000 LED Traffic Arrow c/w controller, mounted between mini light bars on front headboard. Exact location to be determined at time of installation. _____
- 15.13 Inverter – CSA approved 110-Volt, 3000 Watts, mounted in passenger side front compartment. Any exposed terminals shall be fully protected as required. _____
- 15.14 Trailer connector – factory Ford OEM trailer plug shall be mounted and installed in the rear hitch plate. _____

15.15 All wiring for warning lights and back-up alarm shall be colour coded, loomed and properly secured.

15.15.1 All electrical connectors shall be crimped and soldered, then sealed using heat shrink tubing.

15.15.2 All joining of wires shall be soldered and sealed using heat shrink tubing or approved OEM weathertight connections (crimp on electrical connectors for joining wires are not acceptable).

15.15.3 Any holes required to run wires through shall be drilled (not punched), grommited and sealed as required.

16.0 WELDING

16.1 All welds shall be continuous welds.

16.2 All welding performed shall conform to CSA Standard W47.1-03 and W59-03.

Note: All welds are subject to inspection by a City of Winnipeg Qualified Inspector.

17.0 INSTALLATION

17.1 The Contractor shall install the service body and deck in accordance with the manufacturer's specifications, on a chassis supplied by the City of Winnipeg.

17.2 A general description of the cab & chassis is as follows:

2014 Ford F-350 SRW

- 11,500 lbs. GVWR
- Single Rear Wheel
- Extended Cab
- 60 in. CA
- 162 in. WB
- 4WD
- 6.7 L Diesel engine
- TorqShift® 5-Spd. Automatic
- Horizontal discharge exhaust

17.2.1 The chassis will be available for pick-up on or before March 26, 2014. The Contractor is responsible for pick-up and delivery of the unit as stated in Section 23.0.

17.3 Any holes required in the chassis frame web must be drilled and reamed to fit bolts.

17.3.1 Drilling on chassis frame flanges is not permitted.

17.3.2 Welding on the chassis frame is not permitted.

17.4 Tire clearance – min. 3 in. with rear springs fully loaded.

17.5 Clearance between service body and back of truck cab shall be 3 in.

- 17.6 Mounting of the body shall be in accordance with the chassis manufacturer's guidelines for body mounting, including but not limited to, guidelines for tire and suspension clearance and fuel filler installation. _____
- 17.7 Clearance between service body and back of truck cab shall be 3 in. approx. _____
- 17.8 The fibreglass side packs shall be mounted to the deck using cadmium plated carriage bolts and fender washers. Bearing plates shall be used in high stress areas. _____
- 17.9 Upon request of the Contract Administrator, bidders shall supply a diagram and description showing the body manufacturer's recommended body and deck to chassis mount. Bidders shall supply the diagram within three (3) calendar days of the request of the Contract Administrator. _____
- 17.10 Mounting brackets shall be bolted to chassis frame using Grade-8 fasteners. _____
- 17.11 Departure angle of completed unit – **state** angle. _____
- 18.0 MISCELLANEOUS**
- 18.1 Grab handles – located at rear of body each side for access to deck, chrome finish, approx. 12 in. height each with rubber inserts, ergonomically located for ergonomic access to deck. _____
- 18.2 Ladder rack – mounted on passenger side of body, steel or aluminum construction, suitable for use with a 20 ft. extension ladder. _____
- 18.3 Interfaces – any contact between aluminum and steel shall be separated by a minimum $\frac{1}{16}$ in. rubber or neoprene sheet to prevent galvanic corrosion. Bolts between aluminum and steel shall be stainless steel. _____
- 18.4 All compartments shall be lined with Dri-Deck material or equal. _____
- 19.0 COLOUR AND FINISH**
- 19.1 Fibreglass service body gelcoat colour impregnated white to match chassis cab colour. _____
- 19.2 All steel components including rear bumper, hitchplate, steel brackets, etc. shall be sandblasted, properly cleaned, primed and finished with the Endura paint process as follows:
- 19.2.1 Primer – Endura EP521 Intermix Epoxy Primer. _____
- 19.2.2 Paint – 3-5 mils of Endura EX-2C Topcoat, black. _____
- 19.3 Deck – properly cleaned and coated with Davis Frost LX-00097 Black Sure Foot Enamel. _____
- 19.4 Floor, underside – under body shall be undercoated with cold tar epoxy. _____

19.5 Remaining aluminum components – unfinished. _____

20.0 PERFORMANCE RELIABILITY

20.1 The responsibility for the design of the complete service body, its performance and reliability shall rest upon the Contractor. _____

20.2 The term "*repeat failures*" as used herein is defined to mean that the same component, assembly, or sub-assembly develops repeated defects, breakdowns and/or malfunctions rendering the unit inoperative, or requiring repeated shop correction, service and/or replacement during the warranty period applicable for said component, assembly, or sub-assembly. Minor items or ordinary service adjustments are not included, or considered under the scope of "repeated failures", as well as other factors, such as operational damage due to accidents, misuse or lack of proper maintenance, service and lubrication attention by not following the manufacturer's preventative maintenance schedules. _____

20.3 Where the unit develops "repeated failures" in service, the Contractor shall make any necessary engineering changes, repairs, alterations or modifications in order to guarantee reliability of performance. _____

21.0 WARRANTY

21.1 The Contractor shall warrant **all equipment** and all parts thereof, against any defects of workmanship, construction and materials, and agrees to repair or replace without cost to the City any article that has become defective and not proven to have been caused by negligence on the part of the user within **two (2) years** from the date the equipment is put into service by the City of Winnipeg. _____

22.0 TRAINING

22.1 The Contractor shall be required to provide training (at the Contractor's expense) for the City of Winnipeg maintenance and operating personnel. The training shall be divided into two separate sessions, one for maintenance personnel and one for operating personnel. The training shall be conducted in separate or combined sessions for each group of personnel.

The duration of the sessions shall be as long as required for adequate familiarization and orientation of the equipment to the satisfaction of the Contract Administrator.

The training shall be conducted within two (2) calendar weeks from the date of delivery and shall be coordinated through the Contract Administrator.

The training shall be conducted in Winnipeg at a time and location designated by the Contract Administrator.

Pricing should be based on one (1) business day for maintenance personnel and one (1) business day for operating personnel.

Note: The first payment of the contract on the equipment will not be issued until successful completion of training has been conducted to the satisfaction of the Contract Administrator.

Training Aides:

- a) On the type of equipment being offered, state if CD Rom training aides or on-line training are available. _____

What is the recommended minimum training duration for: _____

Primary unit:
For major attachments (if Applicable): _____

State what other training aids are available (videos, CDs). _____

For the primary unit: _____

For major attachments (if applicable): _____

Training Materials and applicable manuals or on-line training material information must be provided to the Operator Training Branch of Public Works at the earliest possible opportunity, no later than (4) weeks prior to delivery, when supplying vehicles, equipment and related attachments. Send these materials, preferably in both electronic format and hard copy (training videos are to be supplied on either CD or DVD) to:

Public Works Department, Human Resources Division
Equipment Operator Training Branch
102-1155 Pacific Avenue
Winnipeg, MB
R3E 3P1

Attn: Leanne Guertin
Equipment Operator Training Consultant
Cell: 204-451-3793
Contact e-mail: lguertin@winnipeg.ca

23.0 PICK-UP AND DELIVERY

23.1 Pick-up – the Contractor shall be responsible for picking-up the cab & chassis vehicles from the City upon commencement of the Contract. The vehicles will be available for pick-up at the Winnipeg Fleet Management Agency, 195 Tecumseh St., Winnipeg, Manitoba. Pick-up times will be between 8:00 am and 3:00 pm on any Business Day. The Contractor shall be responsible for any related fuel and Insurance costs to and from their facility. _____

Note: The vehicles will be fully fuelled at the time of pick-up by the Contractor.

23.2 Delivery Point- Upon completion of the inspection process, the complete unit shall be serviced, ready for operation and delivered F.O.B. with the freight prepaid, including invoice and N.I.V.S. (if applicable) to the WFMA 195 Tecumseh Street, Winnipeg MB. _____

23.3 Delivery Time- Within thirty (30) calendar weeks from the date of official notification of award of contract. Equipment shall be delivered between 8:00 am and 3:00 pm on Business Days. _____

23.4 Delivery Contact- The Contractor shall contact the Contract Administrator prior to delivery of the equipment. _____

23.5 P.D.I- A pre-delivery inspection shall be performed by the Contractor on the equipment. Proof upon inspection including completed check list. _____

FORM Q-SUSTAINABILITY QUESTIONNAIRE

Product Information

(Yes/No)

Product Sustainability: High Quality, Small Ecological Footprint

1. Have you employed environmentally innovative best practices and/or technologies in the goods you are supplying in this Bid Opportunity as compared to similar goods? If yes, please describe them below.

Describe:

2. Have you obtained 3rd party environmental certifications for any of the products that you are supplying in this Bid Opportunity?

Describe:

3. Have you performed a life cycle assessment of the goods you are supplying in this Bid Opportunity? If yes, please describe below.

Describe:

4. Are there any other environmentally innovative best practices and/or technologies in the goods you are supplying in this Bid Opportunity that we could have specified in this tender, but have not? If yes, please describe them below.

Describe:

Company Information

Energy and Climate: Reducing Energy Costs and Greenhouse Gas Emissions

1. Have you measured your corporate greenhouse gas emissions? If yes, please report your total annual greenhouse gas emissions reported in the most recent year measured?

Describe:

2. Have you set publicly available greenhouse gas reduction targets? If yes, what are those targets?

Describe:

Material Efficiency: Reducing Waste and Enhancing Quality

(Yes/No)

1. Do you measure the total amount of solid waste generated from the facilities that produce your product(s) for this Bid Opportunity? If yes, please report for the most recent year measured.

Describe:

2. Have you set publicly available solid waste reduction targets? If yes, what are those targets?

Describe:

3. Do you measure the total water use from facilities that produce your product(s) for this Bid Opportunity? If yes, please report for the most recent year measured.

Describe:

4. Have you set publicly available water use reduction targets? If yes, what are those targets?

Describe:

Natural Resources: Responsibly Sourced Raw Materials

1. Have you established publicly available sustainability purchasing guidelines for your direct suppliers that address issues such as environmental compliance, employment practices and product safety?

Describe:

Social Responsibility: Ensuring Responsible and Ethical Production

1. Do you have a process for managing social compliance at the manufacturing level?

Describe:

2. Do you work with your supply base to resolve issues found during social compliance evaluations and also document specific corrections and improvements?

Describe:

(Yes/No)

3. Do you invest in community development activities in the markets you source from and/or operate within?

Describe:
